

<b>Title of Report:</b>	<b>Actions from previous meetings</b>
<b>Report to be considered by:</b>	Overview and Scrutiny Management Commission
<b>Date of Meeting:</b>	15 September 2015

**Purpose of Report:** To advise the Commission of the actions arising from previous meetings

**Recommended Action:** To note the report

<b>Overview and Scrutiny Management Commission Chairman</b>	
<b>Name &amp; Telephone No.:</b>	Councillor Emma Webster
<b>E-mail Address:</b>	ewebster@westberks.gov.uk

<b>Contact Officer Details</b>	
<b>Name:</b>	Charlene Myers
<b>Job Title:</b>	Strategic Support Service
<b>Tel. No.:</b>	01635 519695
<b>E-mail Address:</b>	cmyers@westberks.gov.uk

## 1 Introduction

This report provides the Overview and Scrutiny Management Commission with an update on the actions arising from the meeting held on 30 June 2015.

## 2 Actions

- 2.1 **Resolution:** Members would inform David Lowe if they wished to take part in the KPI review task group.

**Action/ Response:** The process for identifying and reporting against Key Performance Indicators has now been agreed by the Executive. As such, the task group will form to consider the current set of performance indicators – dates currently being discussed.

- 2.2 **Resolution:** The Head of Adult Social Services would be invited to present a report regarding DTOC.

**Action/ Response:** Completed.

- 2.3 **Resolution:** The Commission would schedule a review of long term parking provisions across the district.

**Action/ Response:** Proposed Terms of References presented at the meeting 15 September 2015 for Members' consideration.

- 2.4 **Resolution:** Members would receive finance awareness training.

**Action/ Response:** Training dates are being considered and details of these will follow in due course.

## Appendix

---

None